**RIVIERA DUNES MASTER ASSOCIATION**

**WEBSITE COMMITTEE**

**February 6, 2020**

**10:00 AM LAGUNA CLUBHOUSE**

**Minutes**

**New Business**

February 6, 2020

The meeting of the Riviera Dunes Master Association – Website Committee was held at -Laguna Clubhouse.

Present: Ted Knoke – Chair

Deborah Sperry – member

Saul Fineman – Website Administrator

Nancy Boos – Bel Mare Condominium - Observation

Rob Robertson – Homes (attending for Ken Johnson)

Absent : Lana Wagner

1. Meeting called to order at 10am– Ted Knoke
2. Determination of Quorum – Present
3. Proof of Notice of meeting – Posted accordingly to Florida State Statue #720
4. Introductions - group

**New Business - Website Presentation – by Saul Fineman**

1. Overview of website<http://rivieradunesfl.com/> looking at areas and documents included currently. Saul Fineman has a “Back Up” Party to support us if something happen to him.
2. Links to our other community websites and how they are accessed. <http://lagunacondosrd.com/><http://belmarecondos.com/>etc.
3. On the "membership only" pages, the information and areas to be included. – Open discussion.
4. Provide a mailing list to Saul. - Argus should handle with assistance of each Community CAMS.
5. The calendar information to be included and designated person to forward information to Saul. - Deborah Sperry will be the point person feeding Saul info to post.
6. Document's page information to be included and designated person feeding Saul the information. – Deborah Sperry will be the point person feeding Saul info to post.
7. Dock slips area information to be included and designated person to forward information to Saul. – Lana Wagner will be the point person for all things related to the Docks.
8. Saul has one article up in the news section. - “Bridge News” be provided by Fred Sperry-Vice Chair.
9. Discussion about a real estate section that would be like the current news section. Shay Hawkinberry-President will provide guidelines.
10. SSL certificate<https://serverguy.com/ssl/google-forcing-ssl-certificate-websites/>  a little bit of info why the SSL certificate is important to have on a website that encourages interaction from the public.- Saul Fineman has already solved this security item with the Web Host. The Web Hosting has been switched to another company.
11. An email blast should go out to all residents encouraging them to sign in and register. We will check with Shay, perhaps she can incorporate this in her Presidents message. Or another option is to work with Argus -CAM ED and have him email when he announces the Master meeting April 23, 2020 (Deborah will follow-up).
12. Committee Chairperson for 2020. When Ted Knoke term is up, Deborah Sperry will take the Chair position.
13. Comments and or Additional new business. –
    1. Rob Robertson brought up adding a Photo Gallery in the Website.
    2. We would like to add a Real Estate page and will Table this till Shay Hawkinberry can advise us.
    3. We are going to add a DeSoto Bridge Opposition page that will have News, Learn about DeSoto Bridge Opposition facts, Take Action, Events, About, Contacts, Officials
    4. Discussed adding a “Plug-In” system to allow Communities, Clubs & Social Activities.
14. Adjournment – Motion made by Deborah Sperry.